

resignation or ineligibility resulted in such vacancy. The Commission member so appointed shall serve for the remainder of the unexpired term.

Section 6. Officers, Meetings, Rules. The Commission shall elect from its members a Chairman, to serve a term of two calendar years and until a successor is elected, and a Vice-Chairman, to serve a term of two calendar years and until a successor is elected. The Commission shall meet once a month at the call of the Chairman except as otherwise determined by the Commission and at such other times as the Chairman or a majority of Commission members shall determine. The Commission shall adopt rules and procedures for the conduct of its meetings and the transaction of its business and shall cause minutes of its meetings and records of its actions to be kept, which minutes and records shall be public in accordance with Georgia law.

Section 7. Duties and Responsibilities. It shall be the function and duty of the Planning Commission, subject to the direction and control of the respective member governments, to make surveys and studies of existing conditions and future developments and to prepare or recommend such plans for community growth and development, as will best promote the public health, safety, morals, convenience, prosperity, general welfare, efficiency and economy of the member governments. In particular, the Planning Commission shall have the power and duty, subject to the control and direction of the member governments, to:

(a) oversee and maintain a local Comprehensive Plan collectively or for each member government, that is in accordance with the State of Georgia