

**I. Duties of Lowndes County**

1. **Lowndes County** agrees to serve as recipient and fiscal agent for CDBG-CV funding from DCA. As a recipient of these funds, **Lowndes County** will:
  - a. Process payments, submitting quarterly performance reports, providing access to all applicable records for DCA/HUD inspection.
  - b. Meet with DCA and the **Valdosta-Lowndes County Industrial Authority** staff to ensure compliance/progress.
  - c. Provide all related documentation required for CDBG-CV grant awards.
  - d. Collaborate with DCA and the **Valdosta-Lowndes County Industrial Authority** to ensure compliance with all applicable federal and state requirements.
  - e. Ensure all bidding and contract documents contain necessary language to satisfy all applicable requirements.
  - f. Provide CDBG-CV funding allocated to **Lowndes County** to the **Valdosta-Lowndes County Industrial Authority** as a subgrant recipient for the purpose of entering into an agreement with a local community food bank, food pantry, or rural health care facility.

**II. Duties of the Valdosta Lowndes County Industrial Authority**

1. **The Valdosta-Lowndes County Industrial Authority** agrees to serve as a subgrant recipient of CDBG-CV funding received by **Lowndes County** from DCA. As a subgrant recipient of these funds, the **Valdosta-Lowndes County Industrial Authority** will:
  - a. Enter into agreements with a local community food bank, food pantry, or rural health care facility to provide CDBG-CV funding for rehabilitation or construction activities.
  - b. Collaborate with **Lowndes County** to ensure compliance with all applicable federal and state requirements.
  - c. Provide access to all applicable records for DCA/HUD inspection.