

LOWNDES COUNTY BOARD OF COMMISSIONERS  
PROPOSED AGENDA  
WORK SESSION, MONDAY, JUNE 27, 2022, 8:30 a.m.  
REGULAR SESSION, TUESDAY, JUNE 28, 2022, 5:30 p.m.  
327 N. Ashley Street - 2nd Floor

1. **Call To Order**
2. **Invocation**
3. **Pledge Of Allegiance To The Flag**
4. **Animal Control Officers Recognition (Regular Session)**
5. **Minutes For Approval**
  - a. June 16, 2022 Work Session, Regular Session, And FY 23 Budget Public Hearing
6. **Appointment**
  - a. Valdosta-Lowndes County Construction Board Of Adjustments And Appeals

Documents:

[VALDOSTA-LOWNDES COUNTY CONSTRUCTION BOARD OF ADJUSTMENTS AND APPEALS.PDF](#)

7. **For Consideration**

- a. Budget Plan For Hotel Motel Proceeds For Fiscal Year 2023

Documents:

[BUDGET PLAN FOR HOTEL MOTEL PROCEEDS FOR FISCAL YEAR 2023.PDF](#)

- b. Adoption Of Fiscal Year 2023 Operating Budget

Documents:

[ADOPTION OF FISCAL YEAR 2023 OPERATING BUDGET.PDF](#)

- c. Office Of The Governor Criminal Justice Coordinating Council  
Accountability Court Lowndes County DUI Court Grant Award- State Court

Documents:

[OFFICE OF THE GOVERNOR CRIMINAL JUSTICE COORDINATING COUNCIL ACCOUNTABILITY COURT LOWNDES COUNTY DUI COURT](#)

[GRANT AWARD- STATE COURT.PDF](#)

- d. Adopt Resolution Accepting Water And Sewer Infrastructure For Kinderlou Forest Subdivision Phase 8-A

Documents:

[ADOPT RESOLUTION ACCEPTING WATER AND SEWER INFRASTRUCTURE FOR KINDERLOU FOREST SUBDIVISION PHASE 8-A.PDF](#)

- e. Adopt Resolution Accepting Water And Sewer Infrastructure For Kinderlou Forest Subdivision Phase 9

Documents:

[ADOPT RESOLUTION ACCEPTING WATER AND SEWER INFRASTRUCTURE FOR KINDERLOU FOREST SUBDIVISION PHASE 9.PDF](#)

- f. Transportation Investment Act (TIA) Local Project Delivery Application - Old Clyattville Road Widening

Documents:

[TRANSPORTATION INVESTMENT ACT \(TIA\) LOCAL PROJECT DELIVERY APPLICATION - OLD CLYATTVILLE ROAD WIDENING.PDF](#)

- g. Cyber Security Maturity Continuation

Documents:

[CYBER SECURITY MATURITY CONTINUATION.PDF](#)

## 8. **Bid**

- a. Bid For Tractor For Public Works

Documents:

[BID FOR TRACTOR FOR PUBLIC WORKS.PDF](#)

## 9. **Reports - County Manager**

- 10. **Citizens Wishing To Be Heard-Please State Your Name And Address**

- 11. **Adjournment**

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Valdosta-Lowndes County Construction Board of Adjustments  
and Appeals

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Appointing/Reappointing a Member

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HISTORY, FACTS AND ISSUES: Mr. Randall Crews' term on the Valdosta-Lowndes County Construction Board will expire on June 30, 2022. Mr. Crews has expressed a desire to be reappointed to the Board.

OPTIONS: 1. Appoint/reappoint a member.  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: County Manager

DEPARTMENT HEAD: Paige Dukes

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Budget Plan for Hotel Motel Proceeds for Fiscal Year 2023

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Budget Plan for Hotel Motel Proceeds for Fiscal Year 2023

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HISTORY, FACTS AND ISSUES: Georgia statute requires the Board of Commissioners to adopt prior to each fiscal year a County Budget Plan for the use of hotel/motel tax proceeds for the upcoming fiscal year.

The same statute also requires the Board of Commissioners to obtain from the Conference Center and Tourism Authority a Budget Plan for the Authority's use of hotel/motel proceeds provided to the Authority to promote tourism, conventions and trade shows. This Authority Budget Plan must be made a part of the County Budget Plan.

A proposed County FY 2023 Budget Plan is attached as well as a copy of the Authority Budget Plan which is scheduled to be adopted by the Authority Board on June 28, 2022.

OPTIONS: 1. Approve and authorize the Chairman to sign the attached County Budget Plan.  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adoption of Fiscal Year 2023 Operating Budget

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT:

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adoption of Fiscal Year 2023 Operating Budget

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HISTORY, FACTS AND ISSUES: Following the public hearing held on June 16, 2022, the Fiscal Year 2022-2023 budget is hereby submitted for adoption by the Board of Commissioners. This budget will become effective July 1, 2022.

OPTIONS: 1. Adoption  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Office of the Governor Criminal Justice Coordinating Council  
Accountability Court Lowndes County DUI Court Grant Award- State Court

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: \$42,495.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: DUI Court Accountability Grant

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HISTORY, FACTS AND ISSUES: This award is made under the Accountability Courts State of Georgia grant program. The Lowndes County DUI Court has been awarded a grant by the Criminal Justice Coordinating Council for a total of **\$132,193.00**, with a 12% match requirement by the County in the amount of **\$18,026.00**. Lowndes County DUI Court is requesting a total of **\$42,495.00**, for the 2022-2023 grant period as the grant only pays a portion of the salary and benefits of the surveillance officer's contract salary. Additionally, the grant is only covering a portion of treatment costs incurred annually. The grant did not fund the random call-in service for drug screens or the cost of office equipment needed for the Program Case Manager. The Court requests the shortfall be paid by the DATE funds that are generated from fines and fees collected by the State Court of Lowndes County. The authorizing Georgia Law Code section O.C.G.A. 15-21-101(b)(3) states "Moneys collected pursuant to this article and placed in the "County Drug Abuse Treatment and Education Fund" shall be expended by the governing authority of the county for which the fund is established solely and exclusively (3) if an operating under the influence court division has been established in the county under Code Section 15-1-19, for the purpose of the operating under the influence court division." The Lowndes County DUI Court began operating in January 2017 and currently at maximum capacity with **30** active participants in the program.

OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Approve

DEPARTMENT: State Court

DEPARTMENT HEAD: Judge Golden

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adopt Resolution Accepting Water and Sewer Infrastructure for  
Kinderlou Forest Subdivision Phase 8-A

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adopt Resolution Accepting Water and Sewer Infrastructure for Kinderlou  
Forest Subdivision Phase 8-A

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HISTORY, FACTS AND ISSUES: Kinderlou Forest Subdivision is located on Highway 84 West. Kinderou Forest Development, LLC. has completed the improvements for Phase 8-A and sent a letter requesting acceptance of infrastructure for the water and sewer for Phase 8-A. The roads in Phase 8-A will remain private. The paperwork and construction has been completed and inspected by Engineering and Utilities staff.

OPTIONS: 1. Adopt the Resolution Accepting Kinderlou Forest Subdivision 8-A.  
2. Redirect.

RECOMMENDED ACTION: Adopt

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Adopt Resolution Accepting Water and Sewer Infrastructure for  
Kinderlou Forest Subdivision Phase 9

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Adopt Resolution Accepting Water and Sewer Infrastructure for Kinderlou  
Forest Subdivision Phase 9

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HISTORY, FACTS AND ISSUES: Kinderlou Forest Subdivision is located on Highway 84 West. Kinderou Forest Development, LLC. has completed the improvements for Phase 9 and sent a letter requesting acceptance of infrastructure for the water and sewer for Phase 9. The roads in Phase 9 will remain private. The paperwork and construction has been completed and inspected by Engineering and Utilities staff.

OPTIONS: 1. Adopt Resolution Accepting Kinderlou Forest Subdivision Phase 9.  
2. Redirect.

RECOMMENDED ACTION: Adopt

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:



LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Transportation Investment Act (TIA) Local Project Delivery  
Application - Old Clyattville Road Widening

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: N/A

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Transportation Investment Act (TIA) Local Project Delivery Application -  
Old Clyattville Road Widening

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HISTORY, FACTS AND ISSUES: Old Clyattville Road Widening is on the Transportation Investment Act (TIA) Constrained List to start professional engineering in the fall of 2022. The Local Project Delivery Application starts the process to allow Lowndes County to manage the project and procurement process at the local government level. If approved, the Georgia Department of Transportation (GDOT) will send an approval letter and agreement to be approved.

OPTIONS: 1. Approve the application and authorize the Chairman to sign the application.  
2. Redirect.

RECOMMENDED ACTION: Approve

DEPARTMENT: Engineering

DEPARTMENT HEAD: Chad McLeod

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Cyber Security Maturity Continuation

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: \$50,000.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Cyber Security Maturity Continuation

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HISTORY, FACTS AND ISSUES: This is the next phase of the Cyber Security Maturity model. The project will provide the next level of vulnerability assessments with much more detailed reports to include recommendations on remediation, as well as quarterly internal assessments and one external assessment. Also, there will be nine onsite training opportunities included for users.

OPTIONS: 1. Approve  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: ITS

DEPARTMENT HEAD: Aaron Kostyu

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS:

LOWNDES COUNTY BOARD OF COMMISSIONERS  
COMMISSION AGENDA ITEM

SUBJECT: Bid for Tractor for Public Works

DATE OF MEETING: June 28, 2022

Work Session/Regular Session

BUDGET IMPACT: \$50,000.00

FUNDING SOURCE:

- Annual
- Capital
- N/A
- SPLOST
- TSPLOST

COUNTY ACTION REQUESTED ON: Bid for Tractor for Public Works

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HISTORY, FACTS AND ISSUES: Lowndes County solicited bids for Public Works to purchase a new tractor for right-of-way mowing. This tractor will be used by the northern mowing crew for clean-up work on right-of-ways. Currently, there is only one clean-up tractor to service the entire county. The county received two bids that met specifications.

Atlantic & Southern Tifton,GA Massey Ferguson MF4710 : \$49,750.00  
Southern Tractor Valdosta, GA Kabota M4D : \$50,000.00

OPTIONS: 1. Award the bid to Southern Tractor - \$50,000.00 due to local vendor preference  
2. Board's Pleasure

RECOMMENDED ACTION: Board's Pleasure

DEPARTMENT: Finance

DEPARTMENT HEAD: Stephanie Black

ADMINISTRATIVE COMMENTS AND RECOMMENDATIONS: