

## **1. Definitions**

Terms defined in Rule 105-2-.03 shall have the same meaning herein.

## **2. The Extent of Services to be Rendered**

Lowndes County shall provide probation supervision, counseling, collection services, and other probation services for persons convicted in State Court and placed on probation in Lowndes County.

The services rendered shall include the general probation responsibilities set forth in Rule 105-2-.11.

## **3. Individual Qualifications**

Individuals shall meet the requirements set forth in Rule 105-2-.09 and OCGA § 42-8-106.1(3).

## **4. Criminal Records Check**

Individuals shall have a criminal background check completed in accordance with OCGA § 42-8-106.1(6) and Rule 105-2-.10.

## **5. Staff Training**

Individuals shall meet the training requirements in Rule 105-2-.09 and Rule 105-2-.12.

## **6. Staffing Levels and Standards for Offender Supervision**

Probation Officers shall not be responsible to supervise more than 250 Probationers at any time.

Probation Officers shall have a minimum of one face-to-face visit, telephone contact, mail-in report, or on-line report with or from each supervised Probationer per month.

## **7. Handling Collection of Fines, Fees, and Restitution**

Individuals shall handle the collection of fines, fees, and restitution in accordance with Rule 105-2-.15, OCGA § 42-8-103, OCGA § 17-15-13, and OCGA § 17-14-8.