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Amendment #9 Public Hearings

**10.00.07 Procedures for Conducting Board of Commissioner Public Hearing Procedures**

The following rules of procedures shall govern Board of Commissioner public hearings pertaining to applications listed as under their responsibility in Table 10.01.03. The ZBA and the Planning Commission are not required to observe these procedures, development subject to the provisions of this ULDC:

- A. The proposal or request to be considered shall be introduced by the Chair and presented by the County Manager.
- B. Public comments shall be heard in an orderly fashion. Comments and testimony shall be provided in the following order:
  - 1. Citizens speaking in opposition to the proposal or request;
  - 2. The applicant or applicant's agent;
  - 3. Citizens speaking in favor of the proposal or request; and
  - 4. Rebuttal.
- C. Any party may appear at the public hearing in person or by agent or by attorney.
- D. Each opponent or proponent person who speaks shall state appears shall identify himself by their name and address. If the person is the applicant, he shall state whether he is the owner of the property or agent for owner.
- E. Each applicant or other interested party who submits documents at the hearing shall identify each document. Each document submitted shall be made a part of the official record of the hearing.
- F. Time periods for testimony: Opponents shall have a minimum of ten (10) minutes to present data, evidence, and opinions pertinent to the proposal. Proponents, including the applicant and other speaking in favor of the proposal, shall have a minimum of ten (10) minutes to present data, evidence, and opinions pertinent to the proposal. The Chair chair of the board hearing the request or proposal Board of Commissioners may otherwise limit discussion. The chair Chair of the Board of Commissioners board hearing the request or proposal may allow additional time at in their the chair's discretion.
- G. The board hearing the request or proposal Board of Commissioners retains the privilege to ask any questions of the County Manager, other staff, or persons who have spoken on the matter.
- H. At the conclusion of the hearing After the final action by the board hearing the request or proposal Board of Commissioners, the Chair board hearing the request or proposal shall announce the its decision. The County Manager shall notify the an applicant or agent in writing of the decision of the board hearing the request or proposal Board of Commissioners. The written notification shall be made a part of the record.

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